

JAMES JONES
Mayor

VALERIE R. KIRKLAND
City Manager

FRAILS & WILSONS
City Attorney

City of Waynesboro

615 N. Liberty Street ~ Waynesboro, Georgia 30830

Phone (706) 554-8000 ~ Fax (706) 554-8007

CITY COUNCIL
ALBERTA ANDERSON
VICKEY BATES
RICHARD H. BYNE
C. BRITT HERRINGTON
MONICA L. PAYTON
WILLIE WILLIAMS

REGULAR CITY COUNCIL MEETING

FEBRUARY 16, 2026

6:00 P.M.

Present:

Absent:

Agenda

1. Call to Order: Mayor James Jones
2. Invocation: _____
3. Pledge of Allegiance _____
4. Approval of the Minutes
 - a. Regular City Council Meeting 01/21/26 (p. 2)
5. Approval of Special Event Application: 19th Annual Boss Hog from D.O.O.R. (Downtown Organization of Retailers) on May 8-9, 2026 (p. 4)
6. Approval of Temporary Malt Beverage Permit for Non-Profit Organization – D.O.O.R. (Downtown Organization of Retailers) for Boss Hog (p. 9)
7. Approval of Temporary Malt Beverage Permit for Non-Profit Organization – D.D.A. (Downtown Development Authority) for Shenanigans on Liberty Cornhole Toss on March 14, 2026 (p. 13)
8. Approval of Special Event Application: Waynesboro Art Festival from City of Waynesboro on April 18, 2026 (p. 17)
9. Motion to Adjourn Meeting _____

Dates to Remember:

Public Hearing and Utilities Committee Meeting	February 17, 2026	6:00p.m.
Regular City Council Meeting	March 16, 2026	6:00 p.m.

Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions requiring the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at (706) 554-8000 promptly to allow the City to make reasonable accommodations for those persons. The City of Waynesboro is an equal opportunity employer and service provider.



REGULAR CITY COUNCIL MEETING
JANUARY 21, 2026
MINUTES

PRESENT: Mayor James Jones; Vice-Mayor Vickey Bates; Council Members: Alberta Anderson, Richard Byne, C. Britt Herrington, Monica Payton and Willie Williams; City Manager Valerie Kirkland, Assistant City Manager Trinetta Skinner

ABSENT: City Attorney Patrick Berkshire

1. The meeting was called to order by Mayor Jones at 6:00 p.m.
2. Council Member Payton delivered the invocation.
3. Council Member Herrington led the Pledge of Allegiance.
4. Council reviewed the minutes from the following meeting:
 - a. Regular City Council Meeting 12/15/26
 - b. Called City Council Meeting 01/05/26

Council Member Byne made a motion to approve the minutes. Council Member Payton seconded the motion. Council voted unanimously in favor of the motion.

5. Mayor Jones called for the election of Vice-Mayor and opened the floor for nominations. Council Member Anderson made a motion to nominate Council Member Vickey Bates as the Vice-Mayor. Council Member Herrington seconded the motion. Council voted unanimously in favor of the motion.
6. Council reviewed Resolution 2026-01-03 Adopting the Millage Rate for 2025 Property Taxes. Mayor and City Council determined that it is necessary to levy an ad valorem tax to generate revenue for the lawful operation of the city and the delivery of municipal services. The ad valorem tax millage rate for the tax year 2025 was set and adopted at 11 mills on each dollar of assessed valuation of taxable real and personal property located within the corporate limits of the City of Waynesboro, Georgia. Council Member Byne made a motion to approve Resolution 2026-01-03 Adopting the Millage Rate for 2025 Property Taxes. Council Member Anderson seconded the motion. Council voted unanimously in favor of the motion.
7. City Manager Kirkland informed Council that the city received \$91,140.89 in funding for the 2026 Local Maintenance & Improvement Grant (LMIG) Project. The required local match for the grant is 10 percent. The 2026 LMIG Project includes the following improvements:
 - Section 1: Davis Road Improvements (Davis Road - from E. 7th Street to Highway 25)
 - Section 2: Manau Lane Improvements (Manau Lane - from Barron Street to Brentwood Drive).

Council Member Byne made a motion to approve the 2026 LMIG Project. Council Member Payton seconded the motion. Council voted unanimously in favor of the motion.

8. Council received a Special Event Application from the Downtown Development Authority (DDA) for Shenanigans on Liberty Cornhole Toss on March 14, 2026, from 11:00 a.m. until 6:00 p.m. (including time to set-up and clean-up). The Special Event Application includes a request to close Liberty Street from 6th Street to 8th. Vice-Mayor Bates made a motion to approve the Special Event Application and road closure request from DDA for Shenanigans on Liberty Cornhole Toss. Council Member Herrington seconded the motion. Council voted unanimously in favor of the motion.
9. Mayor Jones announced the 2026-2027 Council Committee Appointment.

2026-2027 Council Committee Appointments

Housing / Recreation / CDBG	Chair	Bates Payton Herrington
Beautification / Cemetery / Street Lights	Chair	Payton Byne Williams
Public Safety	Chair	Williams Herrington Payton
Public Works	Chair	Herrington Anderson Bates
Utilities	Chair	Anderson Byne Williams
Finance and Personnel	Chair	Byne Anderson Bates

10. Mayor Jones presented the 2025 Mayor's Festival of Trees Awards. The People's Choice award was presented to Clark Drug Company. The Most Unique award was presented to Burke County Victims Assistance.
11. With no further business on the agenda, Council Member Byne made a motion to adjourn the meeting. Council Member Payton seconded the motion. Council voted unanimously in favor of the motion. The meeting was adjourned at 6:13 p.m.

CITY OF WAYNESBORO

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\$75.00

NON-
REFUNDABLE
FEE

SPECIAL EVENT / PUBLIC ASSEMBLY / PARADE APPLICATION

Event Title: 20th Annual Boss Hog State Championship Cook-Off **Date(s) of Event** May 8th & 9th

Event Location: Schwank Way - Waynesboro, GA 30830
STREET ADDRESS SITE NAME

Times: **Event Start:** 5:00pm **Set Up Begins:** Monday, May 4th
Event End: 11:00pm **Clean Up Ends:** Monday, May 11th

Event Type: ☐ Run ☐ Walk ☐ Parade ☐ Bike/Tour ☐ March ☒ Fair/Carnival ☐ Concert ☐ Film
(CHOOSE ALL THAT APPLY) ☐ Other

Estimated participants: 350 **Estimated Attendees:** 2,500

SPONSORING ORGANIZATION /SPONSORING COMPANY INFORMATION

The organization/company is the entity in charge of event management and responsible for the event.

Organization/ Company Name: Downtown Organization of Retailers

Address: PO Box 647 Waynesboro, GA 30830

Organization Contact Name Nan Lynch or Lindsey Keller

Phone (706) 554-8100 **Email** nlynch@fnbwaynesboro.com or lbeazley@fnbwaynesboro.com

Is this organization a non-profit entity?	☒ YES ☐ NO	If yes, attach IRS 501(c) tax exemption form
Are vendor or other fees required?	☒ YES ☐ NO	If yes, attach detailed fee amounts.
Are entry fees required?	☒ YES ☐ NO	If yes, attach detailed fee amounts.

Nan Lynch or Lindsey Keller **D.O.O.R. CO-CHAIR'S**
Print Responsible Party name: *Title:*

Responsible Party Signature: 1-20-26
Date:

• MY SIGNATURE CERTIFIES THAT I AND THE SPONSOR OF THIS EVENT AGREE TO ALL SPECIAL INSTRUCTIONS AND ACCEPT ALL LIABILITY REGARDING THE EVENT

EVENT MANAGEMENT CONTACT INFORMATION

This is a representative who is authorized to plan the event and must agree to adhere to all requirements of the City.

Name Nan Lynch or Lindsey Keller **Phone:** (706) 554-8100

Email Address: nlynch@fnbwaynesboro.com or lbeazley@fnbwaynesboro.com

It shall be the responsibility of the applicant to coordinate with the Waynesboro Police Department for special use of Police Department officers/resources.

*Please submit your application **at least 60 days prior** to event date.*

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SPECIAL PLANNING ITEMS

Will the event include? ☒ Fireworks ☒ Loud Music ☐ Live Animals ☐ ATV's/UTV's ☒ Golf carts
☐ other (specify) _____

Requesting to serve alcohol? - If yes, specify type below:

(If applicable, provide proof of Department of Revenue Special event Permit Licensure)

☒ Alcohol Sales

☐ Beer ☒ Beer and Wine ☐ Beer, Wine & Spirits

☐ Free/Host Alcohol

☐ Beer ☐ Beer and Wine ☐ Beer, Wine & Spirits

☐ Host and Alcohol Sales

☐ Beer ☐ Beer and Wine ☐ Beer, Wine & Spirits

☐ Other _____

Will you have food vendors? (If yes, describe how food will be served and prepared and provide copy of the County Health Department's Food Permit if applicable) Vendors have their own license's and inspection documents

Do you intend to cook/grill food in the event area? (If yes, specify method below)

☒ Charcoal ☐ Gas ☐ Electric ☐ Other _____

Amount of Tents expected: 5 Portable Restrooms: 2, 5 stalls (show locations on site map)

SITE MAP DESCRIPTION AND PURPOSE FOR EVENT:

Event Location Site Map description should be a detailed narrative including a description of activities and vendors included in the event, such as event entry and exit, water stations, start/finish sites, inflatables, and a schedule for the event. Please use space provided below, or attach the description and Site map on a separate document.

MAP:

** see attached past event map **

Event is near the intersection of Hwy 56 & Hwy 25, Schwank Way

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ROAD CLOSURES /PARKING LOT USAGE

Will your event require the closure of any roads in the City? ☐ Yes ☒ No

(If yes, include a road closure map and fill out timeline information below.)

REQUESTING THE FOLLOWING ROADS TO BE CLOSED:

Street Name:

Time of Closure:

Will your event require event line up in any parking lots in the City? ☐ Yes ☒ No

REQUESTING THE FOLLOWING PARKING LOTS TO BE USED FOR LINEUP:

Parking Lot Location/Business Name:

Times of Use:

_____ **From:** _____ **to:** _____
(Start) (End)

_____ **From:** _____ **to:** _____
(Start) (End)

MAP:

FRIDAY SCHEDULE

5:00PM

GATES OPEN  THE FUN BEGINS!

ALL NIGHT EVENTS

PICTURES WITH WAYNESBORO'S VERY OWN BOSS
UNLIMITED FREE RIDES FOR ALL AGES

6:00PM

BURKE COUNTY'S LARGEST MUSICAL CHAIRS
SPONSORED BY THE BURKE COUNTY RECREATION DEPARTMENT

6:30PM

FREE WINGS, WHILE THEY LAST!

LOOK FOR THE ORANGE "GOY WINGS" BALLOONS
SPONSORED BY KNIGHT'S BUTCHERING & PROCESSING & U.S.D.A.

6:45PM - 7:45PM

LIVE MUSIC FT. BLAINE CRAFT
SPONSORED BY B.O.B.R.

7:45PM

ANNOUNCEMENT OF THE WINNERS FOR
KING OF THE WING COMPETITION
SPONSORED BY KNIGHT'S BUTCHERING & PROCESSING & U.S.D.A.



ANYTHING STRAWBERRY COMPETITION
SPONSORED BY B.O.B.R.

8:00PM - 9:00PM

LIVE MUSIC FT. NASHVILLE'S
MACKENZIE CARPENTER
SPONSORED BY B.O.B.R.

9:00PM

Y'ALL STICK AROUND FOR THE FIREWORKS!
SPONSORED BY ST. GEORGE'S CROSSING

9:15PM - 10:45PM

LIVE MUSIC!
FT. NASHVILLE'S DILLON CARMICHAEL
SPONSORED BY B.O.B.R.

11:00PM

GATES CLOSE: Y'ALL COME BACK NOW, YA HEAR!

SATURDAY SCHEDULE

10:00AM

GATES OPEN  THE FUN BEGINS!

ALL DAY EVENTS

PICTURES WITH WAYNESBORO'S VERY OWN BOSS
UNLIMITED FREE RIDES FOR ALL AGES

10:00AM - 3:00PM

HONKIN' TONKIN' GOOD OL' FUN
OPEN TO KIDS AND ADULTS
SPONSORED BY THE WIMPEY HOUSE MINISTERS

10:30AM - 11:30AM

LIVE MUSIC FT. JASON WHITE

11:00AM - 2:00PM

PEOPLE'S CHOICE TASTING  VOTING

LIMITED AVAILABILITY - ONLY 150 TICKETS AVAILABLE - SEE OUR INFO BOOTH FOR TICKETS
SPONSORED BY FIRST NATIONAL BANK OF WAYNESBORO

12:30AM - 2:30PM

LIVE MUSIC FEATURING
STRAW BOSS OF AUGUSTA, GA
SPONSORED BY BURKE HEALTH

12:45PM - 2:15PM

LIVE MUSIC FEATURING
THE HARLEM SONS
SPONSORED BY B.O.B.R.

2:30PM - 3:00PM

HOG CALLIN' COMPETITION
OPEN TO KIDS AND ADULTS
SPONSORED BY THE WAYNESBORO DOWNTOWN DEVELOPMENT AUTHORITY

3:30PM

18TH ANNUAL BOSS HOG STATE CHAMPIONSHIP
COOK-OFF AWARDS CEREMONY

4:00PM

GATES CLOSE: Y'ALL COME BACK NOW, YA HEAR!



FEE LIST

Team Fee: \$225 OR \$275

Vendor Fee: \$100

General Public: see below

- Friday Night Entrance Ticket: \$15 per person presale | \$20 per person at the gate
- Saturday Entrance Ticket: \$5 per person in advance & at the gate
- Saturday's People's Choice Competition Tasting Ticket: \$15 per person (* Saturday Entrance Ticket Required)
- Kids 6 & Under get In FREE!

**100% of proceeds fund future DOOR Projects and are used to benefit the
Downtown Waynesboro Core Commercial District.**

City of Waynesboro

Application for Alcoholic Beverages License



In accordance with the Alcoholic Beverages Ordinance 2022-02-21, any person desiring to carry on the business of selling alcoholic beverages in the City shall file this application with the City Manager/Clerk.

- Application Fee
- ☐ \$300.00 Distilled spirits, malt beverages and wine (package sales)
 - ☐ \$200.00 Distilled spirits, malt beverages and wine (consumption)
 - ☒ \$100.00 Malt beverage and wine only
 - ☐ \$100.00 Alcoholic Beverage Caterer
 - ☒ \$50.00 Temporary Permit for Charitable Organizations

Name of Applicant: DOOR / ELIZABETH PHILIPS HIGGINS Date: MAY 8 + 9, 2026

Date of Birth: _____ Age: _____ Social Security No.: _____

Are you a U.S. Citizen ☒ Yes or ☐ No Telephone No.: _____

Race: WHITE (Required for proper collection of criminal history information.)

Are you an employee (spouse) or elected official (spouse) of the City of Waynesboro ☐ Yes or ☒ No

Residential Street Address of Applicant: KNIGHT RD. UNIT B
WAYNESBORO, GA

Residential Mailing Address of Applicant: "

Previous Mailing Address of Applicant in last ten (10) years: _____

Business Name: D.O.O.R.

Business Mailing Address: PO BOX WAYNESBORO, GA

Physical Address of Establishment or Place of Event: SCHWANK WAY - WAYNESBORO, GA

Name and address of person who will manage the establishment or be responsible for its operation.

NAN WALCH - ANDREAS W. MARTINEZ, GA
LINDSEY KENOR - WILSON DRAKE RD. WAYNESBORO, GA

Form of Business:

- ☐ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Charitable Organization
☒ Nonprofit organization ☐ Other: _____

Building Construction Material: OUTSIDE Building Size: N/A sf

WPL

Initials

List the names, residential addresses and titles of all owners, partners, officers, directors, managers, stockholders owning more than 10% of any type stock, persons holding any note, mortgage or bill of sale to secure debt against the business, parties having an interest or other persons in control.

(See Section 10-22 of the Alcoholic Beverages Ordinance Number 2022-02-21 for application disclosure requirements. Attached additional pages if required)

NANLYNCH - HIGHLANDS LN. MARTINEZ, GA.
LINDSEY KENNER - WILSON DRAGO RD. WAINESBORO, GA

Have you or any of the above described individuals been convicted in the last ten (10) years of any felony, misdemeanor or violation of municipal ordinances other than non-DUI related traffic offenses of any federal, state, county or municipal court?.. ☐ Yes or ☒ No If yes, explain: _____

Have you or any of the above listed individuals ever owned or hold an interest in a business that held an alcoholic beverages license in any state?... ☐ Yes or ☒ No If yes, explain: _____

List the names and addresses of three (3) individual character references you and the above described individuals have known for more than five (5) years. Attached additional pages if required.

JESSE PRUMER, III - 626 N. LIBERTY
NANLYNCH - 626 N. LIBERTY
RY CHAMBER - 629 J. MADRICK ST.

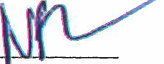
Type of Alcoholic Beverages Licenses being requested:

Annual License Fee

- | | |
|---|------------|
| ☐ Malt beverages and wine, wholesale | \$ 600.00 |
| ☐ Malt beverages and wine, retail sales, for consumption on premises to include package sales | \$ 500.00 |
| ☐ Malt beverages and wine, retail sales, package sales | \$ 500.00 |
| ☐ Distilled spirits, malt beverages and wine, wholesale | \$3,000.00 |
| ☐ Distilled spirits, malt beverages and wine, restaurants only, (retail sales, for consumption on premises only) | \$2,000.00 |
| ☐ Distilled spirits, malt beverages and wine (package sales) | \$3,000.00 |
| ☐ Alcoholic Beverage Caterer for Consumption Off -Premises | \$ 500.00 |
| ☒ Temporary Malt Beverage Permit for Non-Profit Organization
(Permit valid for 5 days) | \$ 0.00 |

The license fee will be returned to the applicant if the application is denied by City Council. License fees purchased after July 1 will be one-half (1/2) the price of the license fees listed.

½ Price
After July 1


Initials

List other types of business activities or products to be sold at the location: _____

FOOD VENDORS, BBQ, GAMES, T-SHIRTS, BAND + PIROWORKS

The following is a checklist of other information and items required to be submitted with this application. Applicant must initial to confirm understanding and agreement.

- N/A 1. The application shall be accompanied by a plat or drawing prepared by a licensed surveyor or engineer showing the proximity of the proposed place of business to surrounding locations or other means approved by the City Manager. The plat or drawing should identify any churches, schools, alcoholic treatment centers, housing authority property or government buildings, public parks or public playgrounds within 100 yards of the proposed location. Distilled Spirits applicants' plat or drawing should also identify any school building, educational building, school grounds or college campus within 200 yards of the proposed location.
- N/A 2. A new Distilled Spirit (retail package liquor) store should also identify any existing business engaged in the retail package sales of Distilled Spirits (retail package liquor) store within five-hundred (500) yards of the proposed location.
- N/A 3. The application shall be accompanied by detailed plans of the building and outside premises drawn to scale. The plans should include detailed floor plans to scale.
- N/A 4. If the proposed business is a restaurant and is applying for a license to sell distilled spirits, the application must include a copy of a current Food Services Permit from the county health department.
- N/A 5. Each applicant must attach evidence of ownership of the building or proposed building or a copy of the lease if the applicant is leasing the building.
- _____ 6. The application must be accompanied by two (2) Certified Checks or Money Orders:
- (1) CC/MO #1 - For the Annual License Fee as listed above: _____
(Refunded only if Application is Denied by City Council)
- (2) CC/MO #2 - For the Application Fee as listed above: _____
Public Notice/Advertisement Fee (3 weeks X \$115.25) _____
Sign Fee (\$45.00) _____
Total for 2nd Certified Check/Money Order _____
(Non-Refundable)
- EM 7. Applicants/All persons listed on application (i.e. owners, partners, members, etc.) applying for a license to sell malt beverages or wine must submit to a criminal background check. Applicants/All persons listed on application (i.e. owners, partners, members, etc.) applying for a license to sell distilled spirits must allow a complete set of fingerprints to be taken and forwarded to the GBI/FBI for background check into criminal activity.
- EM 8. Applicants applying for temporary permits must include a copy of an official document, such as a nonprofit certification by the Internal Revenue Service, or constitution and bylaws of the organization, or a corporate charter which clearly states the purposes of the organization as being charitable or nonprofit.

BH 9. I ELIZABETH HENSMITH, the applicant, have received and reviewed a copy of the City of Waynesboro, GA Revised "Chapter 10" Alcoholic Beverages Ordinance 2022-02-21. I understand that no person shall engage in the sale of alcoholic beverages in the City of Waynesboro without first complying with the rules and requirements set out in this chapter and applicable state laws.

BH 10. Applicant has read and understands Chapter 10, Article II, Sec.10-27 of the Alcoholic Beverage Ordinance 2022-02-21 "Grounds for suspension or revocation". Pursuant to O.C.G.A. § 3-3-46, any violation of state law requirements by a licensee is grounds for suspension or revocation of a license.

BH 11. Applicant fees and expenses will not be refunded for suspension or revocation of a license; or if the application is denied by state entities.

I swear and affirm that the above information and any attachments to this application submitted are true and correct to the best of my knowledge and belief. I hereby authorize the City of Waynesboro to receive any criminal history records information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia. I authorize the City of Waynesboro to make other types of inquiries and conduct investigations pertaining to the requirements and qualifications to hold an Alcoholic Beverage License. If I am applying for a license that includes the sale of distilled spirits, I further authorize the City of Waynesboro to collect a full set of fingerprints that will be forwarded to the Georgia Bureau of Investigations/FBI for criminal history background check.

Race: WHITE (Required for proper collection of criminal history information.)

Elizabeth Hysmith
Signature of Applicant

1-20-26
Date

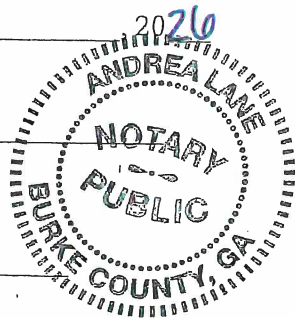
SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
21st DAY OF January

Andrea Lane

NOTARY PUBLIC

My Commission Expires:

10-30-28



NH

Initials

No record

AR

2/13/26

City of Waynesboro

Application for Alcoholic Beverages License



In accordance with the Alcoholic Beverages Ordinance 2022-02-21, any person desiring to carry on the business of selling alcoholic beverages in the City shall file this application with the City Manager/Clerk.

Application Fee

- ☐ \$300.00 Distilled spirits, malt beverages and wine (package sales)
☐ \$200.00 Distilled spirits, malt beverages and wine (consumption)
☐ \$100.00 Malt beverage and wine only
☐ \$100.00 Alcoholic Beverage Caterer
☐ \$50.00 Temporary Permit for Charitable Organizations

Name of Applicant: DDA/ Elizabeth Billips Highsmith Date: March 14, 2026

Date of Birth: [REDACTED] Age: Social Security No.: [REDACTED]

Are you a U.S. Citizen ☒ Yes or ☐ No Telephone No.: [REDACTED]

Race: white (Required for proper collection of criminal history information.)

Are you an employee (spouse) or elected official (spouse) of the City of Waynesboro ☐ Yes or ☒ No

Residential Street Address of Applicant: [REDACTED]

Waynesboro, GA 30830

Residential Mailing Address of Applicant: same -

Previous Mailing Address of Applicant in last ten (10) years: [REDACTED], Waynesboro, GA

Business Name: DDA

Business Mailing Address: 415 N. Liberty St., Waynesboro, GA 30830

Physical Address of Establishment or Place of Event: 436 Liberty St., Waynesboro

Name and address of person who will manage the establishment or be responsible for its operation.

Form of Business:

- ☒ Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Charitable Organization
☒ Nonprofit organization ☐ Other:

Building Construction Material: Outside Building Size: 1/4 sf

BA
Initials

List the names, residential addresses and titles of all owners, partners, officers, directors, managers, stockholders owning more than 10% of any type stock, persons holding any note, mortgage or bill of sale to secure debt against the business, parties having an interest or other persons in control.
(See Section 10-22 of the Alcoholic Beverages Ordinance Number 2022-02-21 for application disclosure requirements. Attached additional pages if required) N/A

Have you or any of the above described individuals been convicted in the last ten (10) years of any felony, misdemeanor or violation of municipal ordinances other than **non-DUI related traffic offenses** of any federal, state, county or municipal court?.. ☐ Yes or ☒ No If yes, explain: _____

Have you or any of the above listed individuals ever owned or hold an interest in a business that held an alcoholic beverages license in any state?.... ☐ Yes or ☒ No If yes, explain: _____

List the names and addresses of three (3) individual character references you and the above described individuals have known for more than five (5) years. Attached additional pages if required.

Jesse Palmer III - [REDACTED] - Liberty
Nan Palmer Lynch [REDACTED] - Liberty
Roy Chalkov [REDACTED] - Shadrack St

Type of Alcoholic Beverages Licenses being requested:

Annual License Fee

- | | |
|---|------------|
| ☐ Malt beverages and wine, wholesale | \$ 600.00 |
| ☐ Malt beverages and wine, retail sales, for consumption on premises to include package sales | \$ 500.00 |
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| ☒ Temporary Malt Beverage Permit for Non-Profit Organization
(Permit valid for 5 days) | \$ 0.00 |

The license fee will be returned to the applicant if the application is denied by City Council. License fees purchased after July 1 will be one-half (1/2) the price of the license fees listed.

½ Price
After July 1

EBH

Initials

List other types of business activities or products to be sold at the location: Ford vendors,
games, t-shirts, band

The following is a checklist of other information and items required to be submitted with this application. Applicant must initial to confirm understanding and agreement.

- MA 1. The application shall be accompanied by a plat or drawing prepared by a licensed surveyor or engineer showing the proximity of the proposed place of business to surrounding locations or other means approved by the City Manager. The plat or drawing should identify any churches, schools, alcoholic treatment centers, housing authority property or government buildings, public parks or public playgrounds within 100 yards of the proposed location. Distilled Spirits applicants' plat or drawing should also identify any school building, educational building, school grounds or college campus within 200 yards of the proposed location.
- MA 2. A new Distilled Spirit (retail package liquor) store should also identify any existing business engaged in the retail package sales of Distilled Spirits (retail package liquor) store within five-hundred (500) yards of the proposed location.
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6. The application must be accompanied by two (2) Certified Checks or Money Orders:
- (1) **CC/MO #1 - For the Annual License Fee as listed above:** _____
(Refunded only if Application is Denied by City Council)
- (2) **CC/MO #2 - For the Application Fee as listed above:** _____
Public Notice/Advertisement Fee (3 weeks X \$115.25) _____
Sign Fee (\$45.00) _____
Total for 2nd Certified Check/Money Order _____
(Non-Refundable)
- EBH 7. Applicants/All persons listed on application (i.e. owners, partners, members, etc.) applying for a license to sell malt beverages or wine must submit to a criminal background check. Applicants/All persons listed on application (i.e. owners, partners, members, etc.) applying for a license to sell distilled spirits must allow a complete set of fingerprints to be taken and forwarded to the GBI/FBI for background check into criminal activity.
- EBH 8. Applicants applying for temporary permits must include a copy of an official document such as a nonprofit certification by the Internal Revenue Service, or constitution and bylaws of the organization, or a corporate charter which clearly states the purposes of the organization as being charitable or nonprofit.

- EBH 9. I Elizabeth Highsmith, the applicant, have received and reviewed a copy of the City of Waynesboro, GA Revised "Chapter 10" Alcoholic Beverages Ordinance 2022-02-21. I understand that no person shall engage in the sale of alcoholic beverages in the City of Waynesboro without first complying with the rules and requirements set out in this chapter and applicable state laws.
- EBH 10. Applicant has read and understands Chapter 10, Article II, Sec.10-27 of the Alcoholic Beverage Ordinance 2022-02-21 "Grounds for suspension or revocation". **Pursuant to O.C.G.A. § 3-3-46, any violation of state law requirements by a licensee is grounds for suspension or revocation of a license.**
- EBH 11. Applicant fees and expenses will not be refunded for suspension or revocation of a license; or if the application is denied by state entities.

I swear and affirm that the above information and any attachments to this application submitted are true and correct to the best of my knowledge and belief. I hereby authorize the City of Waynesboro to receive any criminal history records information pertaining to me which may be in the files of any state or local criminal justice agency in Georgia. I authorize the City of Waynesboro to make other types of inquiries and conduct investigations pertaining to the requirements and qualifications to hold an Alcoholic Beverage License. If I am applying for a license that includes the sale of distilled spirits, I further authorize the City of Waynesboro to collect a full set of fingerprints that will be forwarded to the Georgia Bureau of Investigations/FBI for criminal history background check.

Race: white (Required for proper collection of criminal history information.)

Elizabeth Highsmith
Signature of Applicant

2-13-2026
Date

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
13 DAY OF February, 2026

Emma L. Mullis
NOTARY PUBLIC
My Commission Expires:

March 13, 2029



CITY OF WAYNESBORO

"THE BIRD DOG CAPITAL OF THE WORLD"

615 N. Liberty Street • Waynesboro, GA 30830 • 706-554-8000 • Fax: 706-554-8007 • www.waynesboroga.com

\$75.00

NON-
REFUNDABLE
FEE

SPECIAL EVENT / PUBLIC ASSEMBLY / PARADE APPLICATION

Event Title: Waynesboro Art Festival Date(s) of Event April 18, 2026

Event Location: Liberty Street between 6th & 8th
STREET ADDRESS SITE NAME

Times: Event Start: 10 AM Set Up Begins: 8:30 AM
Event End: 3 PM Clean Up Ends: 4 PM

Event Type: ☐ Run ☐ Walk ☐ Parade ☐ Bike/Tour ☐ March ☐ Fair/Carnival ☐ Concert ☐ Film

(CHOOSE ALL THAT APPLY) ☒ Other Art & Cultural Festival

Estimated participants: 50 Estimated Attendees: 200

SPONSORING ORGANIZATION /SPONSORING COMPANY INFORMATION

The organization/company is the entity in charge of event management and responsible for the event.

Organization/ Company Name: City of Waynesboro

Address: 615 N Liberty Street Waynesboro, GA 30830

Organization Contact Name Emma Mullis

Phone 706-554-8017 Email emullis@waynesboroga.com

Is this organization a non-profit entity?

☒ YES ☐ NO

If yes, attach IRS 501 (c) tax exemption form

Are vendor or other fees required?

☒ YES ☐ NO

If yes, attach detailed fee amounts.

Are entry fees required?

☐ YES ☒ NO

If yes, attach detailed fee amounts.

Emma Mullis

Administrative Assistant

Print Responsible Party name:

Title:

Emma Mullis

02/12/2026

Responsible Party Signature:

Date:

• MY SIGNATURE CERTIFIES THAT I AND THE SPONSOR OF THIS EVENT AGREE TO ALL SPECIAL INSTRUCTIONS AND ACCEPT ALL LIABILITY REGARDING THE EVENT

EVENT MANAGEMENT CONTACT INFORMATION

This is a representative who is authorized to plan the event and must agree to adhere to all requirements of the City.

Name Emma Mullis Phone: 706-554-8017

Email Address: emullis@waynesboroga.com

It shall be the responsibility of the applicant to coordinate with the Waynesboro Police Department for special use of Police Department officers/resources.

*Please submit your application **at least 60 days prior** to event date.*

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SPECIAL PLANNING ITEMS

Will the event include? ☐ Loud Music ☐ Live Animals ☐ ATV's/UTV's ☐ Golf carts ☐ other (specify) _____

***IF YOU DESIRE TO HAVE ANY TYPE OF FIREWORKS, SPARKLERS, ETC., PER STATE CODE TITLE 25, CHAPTER 10, YOU MUST REQUEST A SEPARATE PERMIT IN WRITING FROM THE WAYNESBORO FIRE DEPARTMENT NOT LESS THAN 10 DAYS PRIOR TO THE PROPOSED DISPLAY. ***

Requesting to serve alcohol? - If yes, specify type below:

(If applicable, provide proof of Department of Revenue Special event Permit Licensure)

☐ Alcohol Sales

☐ Beer ☐ Beer and Wine ☐ Beer, Wine & Spirits

☐ Free/Host Alcohol

☐ Beer ☐ Beer and Wine ☐ Beer, Wine & Spirits

☐ Host and Alcohol Sales

☐ Beer ☐ Beer and Wine ☐ Beer, Wine & Spirits

☐ Other _____

Will you have food vendors? (If yes, describe how food will be served and prepared and provide copy of the County Health Department's Food Permit if applicable) **Yes, Food Trucks**

Do you intend to cook/grill food in the event area? (If yes, specify method below)

☐ Charcoal ☐ Gas ☐ Electric ☐ Other _____

Amount of Tents expected: 40 **Portable Restrooms:** Yes (show locations on site map)

SITE MAP DESCRIPTION AND PURPOSE FOR EVENT:

Event Location Site Map description should be a detailed narrative including a description of activities and vendors included in the event, such as event entry and exit, water stations, start/finish sites, inflatables, and a schedule for the event. Please use space provided below, or attach the description and Site map on a separate document.

MAP:

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ROAD CLOSURES /PARKING LOT USAGE

Will your event require the closure of any roads in the City? ☐ Yes ☐ No

(If yes, include a road closure map and fill out timeline information below.)

REQUESTING THE FOLLOWING ROADS TO BE CLOSED:

Street Name:

Time of Closure:

Liberty Street between 6th & 8th

8:30 AM - 4:00 PM

Will your event require event line up in any parking lots in the City? ☐ Yes ☒ No

REQUESTING THE FOLLOWING PARKING LOTS TO BE USED FOR LINEUP:

Parking Lot Location/Business Name:

Times of Use:

From: _____ to: _____
(Start) (End)

From: _____ to: _____
(Start) (End)

MAP:

