

FINANCE & PERSONNEL COMMITTEE MEETING

January 11, 2021

PRESENT: Committee Chairwoman Anderson, Committee Member Bates, City Manager Valerie Kirkland, Human Resources Officer Latonya Wimberly, Public Works Superintendent Robert Seamans

ABSENT: Committee Member Tinley

1. The meeting was called to order by Committee Chairwoman Anderson at 4:00 p.m.
2. Committee Chairwoman Anderson gave the invocation.
3. Committee Chairwoman Anderson led those present in the Pledge of Allegiance.
4. Committee Chairwoman Anderson lead a discussion concerning the current status and effects of the COVID-19 pandemic on the city's current personnel. Due to a number of essential workers for the city in multiple departments having either reported potentially being exposed or have contracted the virus, the city is experiencing staffing shortages in key operational areas. Committee Chairwoman Anderson requested the current and previous guidelines governing COVID-19 related leave. City Manager Valerie Kirkland presented documentation detailing the most recent COVID-19 quarantine guidance provided by the Georgia Department of Public Health. Public Works Superintendent Robert Seamans provided an update of employees currently on leave, when they were expected to return and those employees that may have been recently exposed needing to take leave. Human Resources Officer Latonya Wimberly was present providing confirmation of Supt. Seamans employee count. Ms. Wimberly also informed the committee about COVID-19 related leave directives enacted by the city in 2020. Committee Member Bates stated her concerns regarding disinfecting, maintaining cleanliness and having the necessary equipment and personnel to complete those functions. After further discussion the committee decided the following:
 - a) To further research options for equipment to be used for disinfecting and cleaning
 - b) Recommend to Council COVID-19 related paid leave be reinstated at 80 hours for 2021
 - c) Recommend that approved COVID-19 related pay hours may be used to replenish used sick or vacation pay if used during a pay period before approval was made.
5. With no further business on the agenda, the meeting was adjourned at 4:34 p.m.