



For City Use Only
Application # _____
Date Received _____

DATA DISCLOSURE FORM

***Application for Permit to Discharge Industrial Waste
To City of Waynesboro Publicly Owned Treatment Works***

1. Company Name: _____
Mailing Address: _____
Telephone: _____

2. Address of Production or Manufacturing Facility (*if same as above, leave blank*)

Telephone: _____

3. Person to be contacted about this Application: _____
Title: _____ Telephone: _____

4. Person to be contacted in case of an _____
- _____
Title: _____ Telephone: _____

5. For Existing Businesses: *Circle One:*
Is the building presently connected to the public sewer system? Yes No
If yes, what is the sewer account number? _____
If no, have you applied for a sewer hook up? Yes No

6. For New Businesses:
Will you be occupying an existing vacant building such as in an industrial park? Yes No
Have you applied for a building permit if a new facility will be constructed? Yes No
Will you be connected to the public sewer system? Yes No

7. Does this company have an industrial waste discharge permit with the POTW or has it had one previously? Yes No
If yes, Permit Number _____ Expiration Date _____

8. Describe the nature of the manufacturing process or commercial activities at this facility:

9. Standard Industrial Classification Code Number(s) and Classification(s):

10. Quantity of Water Consumption/Wastewater Generated:

Average Total monthly water consumption (gallons) _____
Average gallons of water consumed in product daily _____

Types/Amounts of wastes generated by this facility (Check all that apply)

Check Here	Type	Average Amount	Estimated	Measured
		gpd	gpd	gpd
	Domestic Wastes (restrooms, showers, etc)			
	Cooling water, non-contact			
	Boiler/tower blowdown			
	Cooling water, contact			
	Process (before treatment)			
	Process (after treatment)			
	Equipment/facility washdown			
	Air pollution control unit(s)			
	Storm water runoff to sewer			
	Other			
	Total Wastewater Discharged =			

Wastes are Discharged to (Check all that apply)

Check Here	Type	Average Amount	Estimated	Measured
		gpd	gpd	gpd
	Sanitary Sewer			
	Storm Sewer			
	Surface Water			
	Ground Water			
	Liquid Waste Hauler			
	Evaporation			
	Other			

Describe other:

11. Other discharge or environmental permits (NPDES, EPD, etc., and identify number and expiration date of each:

12. Wastewater Parameters and Concentrations / Measurements:

Parameter	Units	Concentration/Measurement
BOD ₅	mg/L	
TSS	mg/L	
pH	Su	
Oil & Grease (FOG)	mg/L	
Temperature	°C	
Ammonia	mg/L	
TKN (Total Kiedahl Nitrogen)	mg/L	
Phosphorus Total	mg/L	
Arsenic	mg/L	
Cadmium	mg/L	
Chromium	mg/L	
Copper	mg/L	
Cyanide Total	mg/L	
Lead	mg/L	
Mercury	mg/L	
Nickel	mg/L	
Silver	mg/L	
Zinc	mg/L	

If you do not have/know amounts of chemicals listed above, you will need to have a sample of your wastewater analyzed by an EPA accredited laboratory.

*Please contact the Pretreatment Coordinator at **706.554.8035**, for more information, on where/how to get the tests done.*

13. Attach a line drawing (schematic flow diagram) of each major activity in which wastewater is generated identifying the flow of materials and water from start to complete activity and showing all unit processes generating wastewater. Include plant process and waste line layouts and locations of floor drains and manholes. To determine your average daily volume and maximum daily volume of wastewater flow, you may have to read water meters, sewer meters, or make estimates of volumes that are not directly measurable. For those industries currently holding an Industrial Discharge Permit, you may only need to go back and review data provided to you by your pretreatment program coordinator. Include any existing or proposed pretreatment systems and locations and sizes of all existing and proposed connections to the POTW wastewater collection system. Also include details of present and/or proposed monitoring facilities.

14. Description of Products, Process Discharge, and Raw Materials. The following information must be completed for each product line. For completing this information, Attachment A is located at the back of this packet
 - * Give a general description of products produced by type and amount. Please specify if produced seasonally.
 - * Specify if process is batch, continuous, or both.
 - * If both specify what percentage is batch, and what percentage is continuous.
 - * If batch, specify the number of batches per 24 hour day.

15. List all principal materials regularly used in your facility that may be present in your wastewater discharge (such as cleaning agents, solvents, food processing waste, plating solutions, catalysts, milk wastes, ink, etc.). Identify chemical constituents, if known, or brand name. Attach Material Safety Data Sheets for each. Attachment B is provided for this, directly following Attachment A.

16. Describe hours of operation of plant and the number of employees per shift. Specify seasonal variances.

17. Describe hours of operation of actual or proposed pretreatment facility. Specify discharge hours.

18. Are your manufacturing or commercial operations subject to national pretreatment standards? *Check one:* Yes No

Remarks: _____

19. Are the applicable National Categorical Pretreatment Standards and the Local Discharge Prohibitions and Limitations being met on a consistent basis? *Check one:* Yes No

Remarks: _____

20. If applicable wastewater discharge limitations are not being met consistently, is additional pretreatment and/or alteration of current operation and maintenance required to meet the limitations? *Check one:* Yes No

Remarks: _____

21. Is there an Accidental Spill Prevention Plan prepared for this facility?

Check one: Yes No

If so, attach to this application. If not, attach a chemical inventory list.

22. Name the laboratory your firm proposes to contract with for Self-Monitoring.

Name: _____

Address: _____

Telephone: _____

23. Name the person(s) responsible for sampling, testing, and reporting to the Pretreatment Coordinator / POTW.

Name	Title	Phone	Ext.

**** If possible please include business cards with the completed application.***

24. If your facility employs processes in any of the industrial categories or business activities listed below and any of these processes generate wastewater or waste sludge (biosolids), place a check beside the category or business activity *(Check all that apply)*

Industrial Categories

- | | |
|---|--|
| <input type="checkbox"/> Aluminum Forming | <input type="checkbox"/> Meat Processing |
| <input type="checkbox"/> Asbestos Manufacturing | <input type="checkbox"/> Metal Finishing |
| <input type="checkbox"/> Battery Manufacturing | <input type="checkbox"/> Metal Molding & Casting |
| <input type="checkbox"/> Builder's Paper | <input type="checkbox"/> Nonferrous Metals Forming |
| <input type="checkbox"/> Carbon Black | <input type="checkbox"/> Paint Formulating |
| <input type="checkbox"/> Cement Manufacturing | <input type="checkbox"/> Paving & Roofing (tars & asphalt) |
| <input type="checkbox"/> Coil Coating Copper Forming | <input type="checkbox"/> Pesticides |
| <input type="checkbox"/> Dairy Products Processing | <input type="checkbox"/> Petroleum Refining |
| <input type="checkbox"/> Electrical/Electronic Components | <input type="checkbox"/> Pharmaceuticals |
| <input type="checkbox"/> Electroplating | <input type="checkbox"/> Phosphate Manufacturing |
| <input type="checkbox"/> Feedlots | <input type="checkbox"/> Plastics Molding/Forming |
| <input type="checkbox"/> Ferroalloy Manufacturing | <input type="checkbox"/> Porcelain Manufacturing |
| <input type="checkbox"/> Fertilizer Manufacturing | <input type="checkbox"/> Pulp & Paper |
| <input type="checkbox"/> Fruits & Vegetables Processing | <input type="checkbox"/> Rubber Processing |
| <input type="checkbox"/> Glass Manufacturing | <input type="checkbox"/> Seafood Processing |
| <input type="checkbox"/> Grain Mills Manufacturing | <input type="checkbox"/> Soaps/Detergents Manufacturing |
| <input type="checkbox"/> Ink Formulating | <input type="checkbox"/> Steam Electric |
| <input type="checkbox"/> Inorganic Chemicals | <input type="checkbox"/> Sugar Processing |
| <input type="checkbox"/> Iron & Steel Manufacturing | <input type="checkbox"/> Textile Mills |
| <input type="checkbox"/> Leather Tanning & Finishing | <input type="checkbox"/> Timber Products |

Other Business Categories

- | | |
|--|---|
| <input type="checkbox"/> Animal/Vegetable Fats/Oils Blending | <input type="checkbox"/> Pesticide Applicator |
| <input type="checkbox"/> Auto/Garage Repair | <input type="checkbox"/> Photocopying |
| <input type="checkbox"/> Beverage Bottler | <input type="checkbox"/> Photographic Development |
| <input type="checkbox"/> Breads/Baked Goods Mfg. | <input type="checkbox"/> Poultry Processing |
| <input type="checkbox"/> Brewery/Winery | <input type="checkbox"/> Printing & Publishing |
| <input type="checkbox"/> Car Wash/Transport Truck Wash | <input type="checkbox"/> Radiator Shop |
| <input type="checkbox"/> Explosives Manufacturing | <input type="checkbox"/> Rendering |
| <input type="checkbox"/> Hospital/Health Care | <input type="checkbox"/> Restaurant/Commercial Food Establishment |
| <input type="checkbox"/> Laundry/Dry Cleaning | <input type="checkbox"/> Slaughter/Meat Packing |
| <input type="checkbox"/> Paint & Body Shop | <input type="checkbox"/> Other Food/Edible Products Processor |

25. Describe Pretreatment devices or processes used for treating wastewater or sludge (biosolids). *Check all that apply.*

Pretreatment Devices/Processes

Check Here	Pretreatment Device/Process	Description/Frequency of Maintenance
	Air Flootation	
	Biological Treatment	
	Centrifuge	
	Chemical Precipitation	
	Chlorination	
	Cyclone	
	Filtration	
	Flow Equalization	
	Grease or Oil Separation	
	Grit Removal	
	Ion Exchange	
	Neutralization/pH Correction	
	Ozonation	
	Rainwater Diversion or Storage	
	Reverse Osmosis	
	Screen	
	Sedimentation	
	Septic Tank	
	Solvent Separation	
	Sump	
	Other Chemical Treatment	
	Other Physical Treatment	
	Other	
	No Pretreatment Provided	

Pretreatment – Pollution Prevention

Check Here	Pollution Prevention	Description
	Water Conservation	
	Recycling	
	<ul style="list-style-type: none"> • Water 	
	<ul style="list-style-type: none"> • Product 	
	<ul style="list-style-type: none"> • Oils/grease 	
	<ul style="list-style-type: none"> • Packaging 	
	<ul style="list-style-type: none"> • Other (specify) 	
	Other Types of Pollution Prevention	

Other remarks as needed to describe any of the above: _____

26. If any wastewater analyses have been performed on the wastewater discharge(s) from your facilities, attach a copy of the most recent 6 months of data. Include the date of the sample collection and analysis, name of laboratory performing the analysis, and location(s) from which sample(s) were taken (attach sketches, plans, etc., as necessary).

27. Are any liquid, solid, or hazardous wastes or sludge from this facility disposed of by means other than discharge to the POTW collection system?

Check one: Yes No

If Yes, these wastes may be best described as:

Hazardous Wastes – Liquid, solid, sludge, biosolids

Check Here	Pollution Prevention	Amount Used (approximate)
	Acids & Alkalies	
	Heavy Metal Sludges	
	Inks/Dyes	
	Non-petroleum Oil &/or Grease	
	Organic Compounds	
	Paints	
	Pesticides	
	Petroleum Oil &/or Grease	
	Plating Wastes	
	Pretreatment Sludges	
	Radiator Fluid Wastes	
	Solvents/Thinners	
	Other Hazardous Wastes (specify)	

For the above checked wastes, does your company practice

- On-site storage. Describe: _____

* Options continued on next page.

o Off-site storage. Describe: _____

o On-site disposal. Describe: _____

o Off-site disposal. Describe: _____

28. Priority Pollutant Information. Following review of your raw materials / chemicals list and your Material Safety Data Sheets, please indicate in the appropriate box by each listed chemical whether it is “Suspected to be absent”, “Known to be absent”, “Suspected to present”, or “Known to be present” in your manufacturing or service activity or generated as by-product.

Item #	Chemical Compound	Suspected Absent	Known Absent	Suspected Present	Known Present
1	ammonia				
2	asbestos (fibrous)				
3	cyanide (total)				
4	antimony (total)				
5	arsenic (total)				
6	beryllium (total)				
7	cadmium (total)				
8	chromium (total)				
9	copper (total)				
10	lead (total)				
11	mercury (total)				
12	nickel (total)				
13	selenium (total)				
14	silver (total)				
15	thallium (total)				
16	zinc (total)				
17	acenaphthene				
18	acenaphthylene				
19	acrolein				
20	acrylonitrile				
21	aldrin				
22	anthracene				
23	benzene				
24	enzidine				
25	benzo(a)anthracene				
26	benzo(a)pyrene				
27	benzo(a)fluoranthene				
28	benzo(g,h,i)perylene				
29	benzo(k)fluoranthene				
30	a-BHC (alpha)				
31	b-BHC (beta)				
32	d-BHC (delta)				
33	g-BHC (gamma)				
34	bis(2-chloroethyl)ether				
35	bis(2-chloroethoxy)methane				

Item #	Chemical Compound	Suspected Absent	Known Absent	Suspected Present	Known Present
36	bis(2-chloroixopropyl)ether				
37	bis(chloromethyl)ether				
38	bis(2-ethylhexyl)phthalate				
39	bromodichloromethane				
40	bromoform				
41	bromomethane				
42	4-bromophenylphenyl ether				
43	butylbenzyl phthalate				
44	carbon tetrachloride				
45	chlordan				
46	4-chloro 3-methylphenol				
47	chlorobenzene				
48	chloroethane				
49	chloroform				
50	chloromethane				
51	2-chloronaphthalene				
52	2-chlorophenol				
53	2-chlorophenylphenyl ether				
54	chrysene				
55	4,4'-DDD				
56	4,4'-DDE				
57	4,4'-DDT				
58	dibenzo(a,h)anthracene				
59	dibromochloromethane				
60	1,2-dichlorobenzene				
61	1,3-dichlorobenzene				
62	1,4-dichlorobenzene				
63	3,3-dichlorobenzidine				
64	dichlorodifluoromethane				
65	1,1-dichloroethane				
66	1,2-dichloroethane				
67	1,1-dichloroethane				
68	trans-1,2-dichloroethene				
69	2,4-dichlorophenol				
70	1,2-dichloropropane				
71	(cis & trans) 1,3-dichloropropene				
72	dieldrin				
73	diethyl phthalate				
74	2,4-dimethylphenol				
75	dimethyl phthalate				
76	di-n-butyl phthalate				
77	di-n-octyl phthalate				
78	4,6-dinitro-2-methylphenol				
79	2,4-dinitrophenol				
80	2,4-dinitrotoluene				
81	2,6-dinitrotoluene				
82	1,2-diphenylhydrazine				
83	endosulfan I				
84	endosulfan II				
85	endosulfan sulfate				
86	endrin				
87	endrin aldehyde				
88	ethylbenzene				
89	fluoranthene				

Item #	Chemical Compound	Suspected Absent	Known Absent	Suspected Present	Known Present
90	fluorene				
91	heptachlor epoxide				
92	hexachlorobenzene				
93	hexachlorobutadiene				
94	hexachlorocyclopentadiene				
95	hexachloroethane				
96	indeno (1,2,3-d) pyrene				
97	isophorone				
98	methylene chloride				
99	naphthalene				
100	nitrobenzene				
101	2-nitrophenol				
102	4-nitrophenol				
103	n-nitrosodimethylamine				
104	n-nitrosodipropylamine				
105	n-nitrosodiphenylamine				
106	PCB-1016				
107	PCB-1221				
108	PCB-1232				
109	PCB-1242				
110	PCB-1248				
111	PCB-1254				
112	PCB-1260				
113	pentachlorophenol				
114	phenanthrene				
115	phenol				
116	pyrene				
117	2,3,7,8-tetrachlorodibenzo-p-dioxin				
118	1,1,2,2-tetrachloroethane				
119	tetrachloroethane				
120	toluene				
121	toxaphene				
122	1,2,4-trichlorobenzene				
123	1,1,1-trichloroethane				
124	1,1,2-trichloroethane				
125	trichloroethene				
126	trichlorofluoromethane				
127	2,4,6-trichlorophenol				
128	vinyl chloride				

****For chemical compounds which are indicated to be “know present”, please attach a list with the item number, chemical compound, estimated usage (daily, weekly, annual, which ever best fits), and loss to sewer.***

29. Please indicate the sections of this application that you wish to remain confidential and your basis for requesting confidentiality.

Check Here	Question #	Reason(s)
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30. This completed application is to be certified and signed by a qualified professional and reviewed and signed by an authorized representative of the Industrial User. An Authorized Representative is:

- A. If the user is a corporation:
 - 1. The president, secretary, treasurer, or a vice-president of the corporation in charge of a principle business function, or any other person who performs similar policy or decision-making functions for the corporation.
 - 2. The manager of one or more manufacturing, production, operation facilities employing more than 250 persons or having gross annual sales or expenditures exceeding \$25 million (in second-quarter 1980 dollars), if authority to sign documents has been assigned or delegated to the manager in accordance with corporate procedures;
- B. If the user is a partnership or sole proprietorship: a general partner or proprietor, respectively;
- C. If the user is a Federal, State, or Local Government facility: a director or highest official appointed or designated to oversee the operation and performance of the activities of the government facility, or his/her designee;
- D. The individuals described in A. through C. above may designate another authorized representative if the authorization is in writing, the authorization specifies the individual or position responsible for the overall operation of the facility from which the discharge originates or having overall responsibility for environmental matters for the company, and the written authorization is submitted to the City.

By signing this application, each signatory certifies to the following:

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsibly for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations"

Certified by:	_____	Reviewed by:	_____
Title:	_____	Title:	_____
Date:	_____	Date:	_____

