



BUILDING PERMIT REQUIREMENTS FOR RESIDENTIAL PROJECTS IN THE CITY OF WAYNESBORO, GEORGIA

1. Contractors must meet the following requirements to build, remodel, add on, or repair any residence within the City limits:
 - (a) Have an **ACTIVE** State of Georgia License (RB, RL or GC)
 - (b) Have a current **BUSINESS** license from within the State of Georgia.
 - (c) Proof of adequate, **UP TO DATE** general liability insurance coverage.
2. Sub-Contractors must meet the following requirements:
 - (a) Have an **ACTIVE** State of Georgia License for their trade.
 - (b) Have a current **BUSINESS** license from within the State of Georgia.
 - (c) Proof of adequate, **UP TO DATE** general liability insurance coverage
3. Property owners may purchase building permits for any work on their property except for rental property, **IT MUST BE DONE BY A LICENSED CONTRACTOR.** (See Commercial Requirements).
4. If there is a change in any of the sub-contractors, we will require the change to be on company letter head or a letter from the owner if he is the builder.
5. Unless the person making the permit purchase is on the business license, we will have to have a company check or credit card. Only the individual (s) listed on the business license may purchase a permit.
6. If the work to be performed is within the **HISTORIC DISTRICT** and includes ANY exterior work, we will require a **CERTIFICATE of APPROPRIATENESS (COA)** from the Down Town Development Director, Don Lively at 706-554-8018 or dlively@waynesboroga.com
7. Building permit must be obtained **before** commencing work.
8. Owners or Contractors are required to submit **1 set of drawings** for approval. Once the plans are approved we will notify you when to pick them and the permit up. Plan review is **3-5** business days
9. Inspection must be called in 24 hours in advance and conducted prior to completion of work. Contractors must be present for the inspection.
10. Cost of new construction permits are based upon the value of the home. Repair permits are based on the evaluation of the work to be done. Permits \$300.00 or less are non-refundable.

These requirements are intended to notify property owners and contractors of general requirements and are not intended to supersede City Ordinances or laws of the State of Georgia.

If you have any questions about construction projects or building permits in the City of Waynesboro, please contact the Building Inspector office at 706-554-8033 or John McDaniel at 706-871.8298. jmcdaniel@waynesboroga.com.



City of Waynesboro
Planning & Development
Application for Building Permit

Name of Applicant: _____ Phone: _____

Applicant Address: _____ City: _____ State: _____ Zip _____

Name of Business / Owner _____

Job Address: _____ City: _____ State: _____ Zip _____

Type of Work to Be Performed: _____

Are you the Contractor or the Owner? _____ Rental Property? Y N

Valuation of Work: _____ Date: _____

General Contractor: _____ Phone: _____

Address _____ City: _____ State: _____ Zip _____

License # _____ General Liability Insurance: Yes No

Electrical Contractor: _____ Phone: _____

Address _____ City: _____ State: _____ Zip _____

License # _____ General Liability Insurance: Yes No

Mechanical Contractor: _____ Phone: _____

Address _____ City: _____ State: _____ Zip _____

License # _____ General Liability Insurance: Yes No

Plumbing Contractor: _____ Phone: _____

Address _____ City: _____ State: _____ Zip _____

License # _____ General Liability Insurance: Yes No

To Be Completed by the Building Official:

Date Completed Application Received: _____ Approved Disapproved

Conditions and Requirements of Approval: _____

Historic District Yes _____ No _____

“THE BIRD DOG CAPITAL OF THE WORLD”



City of Waynesboro Planning & Development Building Permit Fees

Building Permits and Inspections

General Building Permits including normal inspections for new construction, additions and renovations, carports, garages, and out buildings, churches, commercial roofing and sign projects. All projects are charged based on the value of the project listed below. Residential structures are valued based on a rate of \$75 per sf under roof.

- Less than \$1,000 when no inspection is Required No Fee
- \$1,000 and up \$100 for the first \$1,000 of project cost plus \$5 for each additional \$1,000
- Demolition Permit \$75.00
- Residential Roofing Permit \$75.00
- Commercial Roofing Permit General Building Permit Fee
- HVAC Equipment Change-out Permit \$75.00
- Electrical Inspection General Building Permit Fee
- Electrical Service Change-out Panel, Service cable or meter \$75.00
- Plumbing Repair Permit \$75.00
- Manufactured Home Permit General Building Permit Fee
- Re-Inspections for code violations \$50.00
- Pre- Planning Life Safety Inspections No Fee
- Life Safety or Fire Re-Inspections for Violations, third visit 30days \$50.00
- Life Safety or Fire Re-Inspections for Violations, fourth visit 30days \$150.00
- Stormwater Management Plan Review Actual cost of review by professional Consulting Engineer
- Sign Permit General Building Permit Fee
- Well Permit \$75.00
- Certificate of Occupancy Inspection, Not associated with and Occupational Tax Inspection \$75.00
- Miscellaneous Inspection \$75.00
- Additional Cost of Work Commenced without a permit Doubled Fee, Subject to Fine

"THE BIRD DOG CAPITAL OF THE WORLD"

• 628 Myrick Street • Waynesboro, GA 30830 • 706554-8006 Fax 706-554-8981 • www.waynesboroga.com